



CENTRAL OZARKS DEVELOPMENT, INC

APPLICATION CHECK LIST

Please be sure to submit all required documents with your SBA Loan Application. This checklist has been developed to expedite the loan process. Please sign and date all information provided. If a document is not applicable to your loan application, please indicate in the box provided with N/A. If you have any question concerning your loan application, please call COD at 573-317-0220.

SBA FORMS

- Application for SBA 504 Loan (SBA Form 4)
- Application for SBA 504 Loan Part C (SBA Form 1244)
- SBA Personal Background Statement (SBA Form 912)*
- SBA Personal Financial Statement (SBA Form 413)*

FINANCIAL INFORMATION

- Financial Balance Sheet
- Income Statement
- Two Years Tax Returns
- Two Year Annualized Business Projections
- If the Business is a Startup Business, Please Include a 12 Month Cash Flow Projection

***Including all persons owning 20 percent or more of the company**

- Schedule of Debts**
 - Current Debts Owed**
 - Original Balance**
 - Current Balance**
 - Monthly Payment**
 - Terms**
 - Interest Rate**
 - Collateral Secured and Status**

PERSONAL INFORMATION

- Personal Financial Statements***
- Two Years Tax Returns***
- Resumes***

OTHER REQUIRED INFORMATION

- Brief History and Description of the Business**
- Cost Documentation: Copy of Real Estate Sales Contract, Bids or Other Cost Estimates**
- Two Years Tax Returns and Current Financial Statements for any Affiliated Business**
- Franchise Agreement if Applicable**
- Appraisal (Listing Lender, CDC, SBA and Designated User)**
- Environmental Questionnaire**
- IRS Form 4506-T**
- Notice of any Previous Government Financing**
- Bank Commitment Letter**

***Including all persons owning 20 percent or more of the company**